

## 【IMPORTANT】 Schedule of Distribution of Registration Documents and Registration Guidance of Faculties & Graduate Schools

**You MUST receive the registration documents and participate in the guidance at each faculty to register for the courses.**

Each faculty or graduate school office has announced the registration of your classes.

Please **make sure to check this document carefully** and get information on how you should proceed with the registration. ※Your student ID card will be given after the Convocation ceremony.

▶ Regular Students are those who expect to complete the designated undergraduate or graduate curricula of the university.

▶ Special Students are those who either audit or enroll to fulfill requirements for particular courses in undergraduate or master's programs, or those who seek a professor for directed research in a doctoral program.

Faculty/Graduate School	Type of Student	Contents	Date & Time	Location & Details
School of Theology	Special	1) Collection of submission documents 2) Distribution of registration documents & Academic guidance 3) Use of library	1) Wednesday, September 18, from 1:30 PM~1:45 PM 2) Wednesday, September 18, from 1:45 PM~2:00 PM 3) Wednesday, September 18, from 2:00 PM~2:30 PM	1) Conference room at Shingakukan building 2) Conference room at Shingakukan building 3) Library at the second floor of Shingakukan building
Graduate School of Theology	Special	1) Collection of submission documents 2) Distribution of registration documents & Academic guidance 3) Introduction of research room	1) Wednesday, September 18, from 1:30 PM~1:45 PM 2) Wednesday, September 18, from 1:45 PM~2:00 PM 3) Wednesday, September 18, from 2:00 PM~2:30 PM	1) Conference room at Shingakukan building 2) Conference room at Shingakukan building 3) Library at the second floor of Shingakukan building
Faculty of Letters	Special	Details will be notified to each student individually. Please contact the office of Faculty of Letters for more information.		
Graduate School of Letters	Special	Details will be notified to each student individually. Please contact the office of graduate school of Letters for more information.		
Faculty of Social Studies	Special	Details will be notified to each student individually. Please contact the Office of Faculty of Social Studies for more information.		
Faculty of Law	Regular & Special	Details were sent by email from the Office of the Faculty of Law and Graduate School of Law and they will notify to each student individually.		
Graduate School of Law				
Faculty of Commerce	Special	1)Distribution of registration documents 2)Academic guidance	Wednesday, September 18 at 1:30 PM~	Office of Faculty of Commerce (1st floor Shiseikan building, Imadegawa Campus)
The Institute for the Liberal Arts	Regular	1) Distribution of registration documents 2) Academic Orientation 3) Registration Advising	1) Tuesday, September 17, from 9:20 AM~9:50 AM 2) Tuesday, September 17, from 10:00 AM~12:00 PM 3) Wednesday, September 18, from 1:30 PM~3:30 PM	1), 2), 3) Classroom SK119 (Shikokan building, Karasuma Campus)
Graduate School of Global Studies	Regular & Special	Orientation for new students	Tuesday, September 24, at 1:00 PM	Classroom SK120, 1st floor of Shikokan building
Graduate School of Business	Regular	Will be announced in DBS orientation	Wednesday, September 11 / Thursday, September 12	Kambaikan 2nd Floor (KMB211, etc.)
Faculty of Culture and Information Science	Special	Details will be notified to each student individually. Please contact the Office of Faculty or Graduaguate School of Culture and Information Science for more information.		
Graduate School of Culture and Information Science				
Graduate School of Science and Engineering	ISTC Regular & Special	1) Distribution of registration documents 2) Academic guidance 3) Distribution of student ID card	1) & 2) Wednesday, September 18, at 2:00 PM 3) Tuesday, September 24, 9:00 AM~5:00 PM	1&2) Teacher's Salon, 2nd floor of Rikagakukan (Kyotanabe) 3) Faculty Office (ISTC Office), 2nd floor of Rikagakukan (Kyotanabe)
Faculty of Life and Medical Sciences	Regular & Special	Distribution of registration documents and registration guidance will be held individually. Please contact the Office of Faculty/Graduate School of Life and Medical Sciences for more information.		
Graduate School of Life and Medical Sciences				
Faculty of Health and Sports Science	Special	Details will be notified to each student individually. Please contact the Office of Faculty of Health and Sports Science for more information.		
Faculty of Global Communications (Japanese course ONLY)	Special	Details were sent by email from the Office of the Faculty of Global Communications and they have notified to each student individually.		